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Rental Agreement

Name: _____

Today's Date: _____ Event Date: _____

Type of Event: _____

Event Address: _____

Contact number/s: _____

Email: _____

Rental Agreement and Customers Acknowledgement and Acceptance of Risk

Reservations and Payments

MTM Event Rentals, LLC will reserve Customer's event date under the following conditions: (A) Customer signs and returns a copy of this Rental Agreement; (B) a deposit equal to 50% of the reservation fee; (C) and information for a valid credit card is provided and placed on file at the time of reservation. Full and final payment must be paid to MTM Event Rentals, LLC no later than three (3) business days prior to the event date. Total charges may change with any additions or deletions to the reservation.

Cancellation Policy

Upon confirmation of a rental order, the customer must give a deposit to reserve the order. If the customer decides to cancel an order, it must be done 45 days prior to the event date. Cancellations must be in writing and sent by email to mtmeventrental@gmail.com. A full refund will be returned if cancelled outside of the 45-day window. If the cancellation occurs inside of the 45 days MTM Event Rentals, LLC will retain the 50% of the canceled items. Customer does, however, have the option to reschedule the event date if future desired dates are available.

Site Preparation

Renter must ensure site is ready, (lawns mowed, furniture moved, vehicles moved, etc....) before MTM Event Rentals, LLC is scheduled to arrive. Installation of a tent must be done correctly for the protection of the users, the tent, and the accessories. Renter must ensure that there is a 5 feet clearance all the way around the tent to allow for securing the tent. Tent may be secured by stakes, concrete ballasts and/or water barrels. In the event water barrels are needed to secure the tent, renter must have a means to supply enough water to the barrels so the barrels can be used to effectively hold down the tent. Additional costs (if any) are the sole responsibility of the renter. It shall be the sole discretion of MTM Event Rentals, LLC as to which method is to be used. Renter understands that metal stakes (up to 42") will be driven into lawn, dirt etc... If site is not ready or accessible when MTM Event Rentals, LLC arrives, the renter will incur an additional fee and/ or equipment may not be delivered. Renter is responsible for marking all private utility lines (i.e., power, gas, sprinkler). MTM Event Rentals, LLC will contact Gopher State One Call about one week prior to the event to have all of the public utilities marked.

Delivery/Pick- up

MTM Event Rentals, LLC will contact customer one week prior to the event day to schedule time of delivery and set-up as well as pickup date and time. If a specific delivery or pickup time is needed outside of normal business hours, additional fees may apply. Upon pickup time all tables and chairs need to be stacked and ready for transport. Please keep in mind that rental equipment is the customer's responsibility from the time of delivery until the time of pickup.

Normal delivery Prices represent the following requirements:

- Area is easily accessible for our vehicles and trailers
- Equipment to be unloaded within 150 ft of setup area
- Delivery location must be to the first floor
- Delivery must take place during normal business hours 8:00am-6:00pm Monday- Friday and 8am-2pm on Saturday
- Tables and chairs neatly stacked and ready for transport

Weather

Tents are temporary structures designed to handle most normal weather conditions; however, there may be situations that become unsafe such as high winds or lightning. MTM Event Rentals, LLC reserves the right to determine if weather conditions are conducive for set up and removal of the rented equipment. In some circumstances, equipment setup may be postponed due to incoming weather that poses a severe risk to the product. MTM Event Rentals, LLC will be considered to have fully complied with this Agreement even if poor weather conditions prevent or delay the delivery or setup of the rented equipment, which shall be determined at the sole discretion of MTM Event Rentals, LLC.

Loss Or Damage

Customer agrees to assume all risk and agrees to hold MTM Event Rentals, LLC and its staff, employees, owners or agents, harmless from and against all claims, losses, liabilities, and damage, and all costs and expenses arising directly and indirectly at of or relating to:

- The delivery, loading, unloading, erection, installation, dismantling, and use of rented equipment;
- Contact of underground utilities, pipes, or any condition of the renter's property.
- All necessary surface repairs.
- Any injury or damage during use of rented equipment.
- Any injury or damage arising from, or relating to, the services and equipment to be provided pursuant to this agreement.

Again, responsibility for the rented equipment remains with the Customer from delivery until return. If MTM Event Rentals, LLC equipment is not found in the same manner as they were delivered, (damaged or missing equipment, dirty sidewalls) additional fees may apply to repair or replace said item.

Conclusion

By signing below, you agree to pay and specifically authorize MTM Event Rentals, LLC to charge against the listed credit card for any and all unpaid amounts due pursuant to this Agreement, including, without limitation, an additional 3.5% processing fee for the charged amount(s). This authorization includes any additional charges incurred by renter or MTM Event Rentals, LLC as outlined in this agreement. By presenting this credit card information, Customer represents and warrants that they are authorized to use the designated payment method.

Billing Information Master Card, Visa, Discover Card, Am Ex # _____

Expiration date _____ CVV (3-digit code) _____

Name and billing address for the credit card Name (Print) _____

Street Address _____

City, State, Zip _____

Renter Signature: _____ Date: _____